

Risk Assessment: Checklist

Date of Ceremony

Location of Ceremony

Date of Risk Assessment

Risk Assessment produced by

<p>The Ceremony</p>	<p>Special Covid-19 Risk</p> <p><i>Identify the risks.</i></p> <p><i>What extra risks to normal does Covid-19 present?</i></p>	<p>Level and Impact of Risk</p> <p>(High, Medium, Low)</p> <p><i>Estimate the level of risk. This will change as the level of infection changes</i></p>	<p>Has the risk been assessed?</p> <p>Who by? Me (M)/Other (O) /NA</p> <p>Mitigations</p>
<p>Officiant</p>	<p>Officiant breaks law of guidelines</p> <p>Where there is no recognised venue e.g. woodlands, beaches, mountain tops etc then this is not considered a COVID regulated venue.</p> <p>Symptomatic attendees may increase risk of further infection</p> <p>Viral Transmission</p> <p>Inappropriate Disposal of Waste increasing risk of transmission of virus</p>		
<p>Guests</p>	<p>Cross contamination across venues</p> <p>Seating of guests too close together to allow for proper social distancing</p> <p>Mixing of different households and bubbles</p> <p>Close contact, especially in-doors, may increase chance of catching COVID-19</p>		

Guest demographics	<p>Vulnerable and extremely vulnerable groups present</p> <p>Guests not understanding what to do due to English as a second language</p> <p>Guests who identify as Deaf unable to lip read when masks are used</p>		
Music	<p>Live music increases the risk of transmission of virus (Scientific research suggests that the playing of wind instruments and group singing increases chance of transmitting COVID-19.)</p> <p>Is any group singing planned?</p> <p>Wind instruments present a risk due to deep breathing and, possibly, emissions from the instruments.</p>		
Public Address System	<p>Guests wanting to use their own devices through which to play music increasing risk of cross-contamination</p> <p>Multiple people holding the microphone</p>		
Photographer/ Videographer	<p>Cross contamination across events/ venues</p> <p>Movement around event increases contact with touchpoints</p>		
Entry of individual members or the couple	<p>Cross contamination with attendants/person(s) escorting/ wedding party</p> <p>Breaches of social bubbles</p>		
Location	<p>Risk of wider spread outside of the event</p> <p>Risk of transmission between couple and officiant if stood too close together</p>		
Ring exchange and signing of ceremonial certificate	<p>Minimise contact of different people and the rings</p> <p>Minimise contact of rings with other surfaces to avoid contamination</p> <p>Close proximity of couple and witnesses</p> <p>Shared pen</p> <p>Traditional photo moment meaning that the people involved are closer together for longer than necessary</p>		

Closing the Ceremony	Announcement / Introduction of Couple and/or First Kiss Exit of wedding party		
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